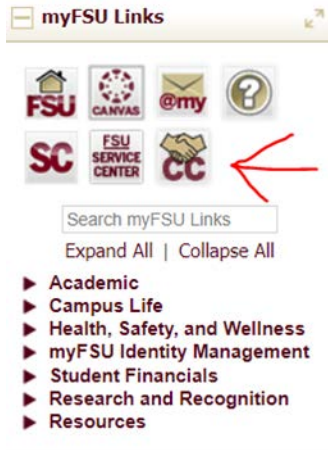
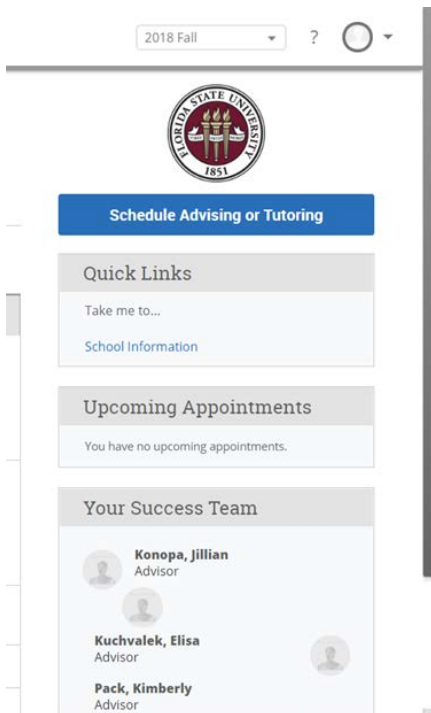


How to Request an Advising Appointment for Computer Science Advising (a guide for non-CS majors!)

Step 1: Login to my.fsu.edu and, on the left side of the page, select the CC icon:



Step 2: On the right side of the screen, select “Get Advising: Select Sites”:



Step 3: Select "Advising":

The screenshot shows the 'Schedule Appointment' page. On the left is a vertical navigation bar with icons for home, email, and calendar. The main content area has the title 'Schedule Appointment' and a form with the question 'What type of appointment would you like to schedule?'. A dropdown menu is open, showing the options: '-- please choose one --', 'Advising', and 'Tutoring'. The 'Advising' option is highlighted in blue.

Step 4: Select "Learn about another major/minor"

The screenshot shows the 'Schedule Appointment' page. The first dropdown menu is now set to 'Advising'. Below it is a text box with the question 'Who would you like to meet with?' and a note: '****NOTE: If your major/college is not showing in the list below, online scheduling for academic advising is NOT AVAILABLE for you here. Special programs do NOT provide academic advising.' A second dropdown menu is open, showing options: '-- please choose one --', '-- please choose one --', 'Computer Science Advising / Math', 'Lower Division Advising', 'Learn about another Major/Minor', 'Major Reselection Assistance: TLH students only', and 'Special Programs/Offices'. The 'Learn about another Major/Minor' option is highlighted in blue.

Step 5: Select "Computer Science Info" and select "Next":

The screenshot shows the 'Schedule Appointment' page. The first dropdown menu is set to 'Advising'. The second dropdown menu is open, displaying a search list of options. The list includes: 'Athletic Training Info', 'Business (all majors) Info', 'CCI (all majors) Info', 'Chemistry (all majors) Info', 'Computer Science Info', 'Dietetics Info', 'Economics Info', and 'Entrepreneurship Info'. The 'Computer Science Info' option is highlighted in blue. To the right of the list is a note: '****NOTE: If your major/college is not showing in the list below, online scheduling for academic advising is NOT AVAILABLE for you here. Special programs do NOT provide academic advising.' The text 'ment?' is partially visible at the bottom of the dropdown.

Step 6: Select the location to be “Computer Science Advising/Math Lower Division Advising” and the advisor for your level (Lauren Higbee for Upper Division/Juniors and Seniors and Casey Yorks for Lower Division/Freshmen and Sophomores), then select “Next”:

The screenshot shows a web form titled "Schedule Appointment". It has two dropdown menus. The first is labeled "Which location would you like to visit?" and is set to "Computer Science Advising / Math L...". The second is labeled "Which advisor would you like to schedule with? If you do not have a preference, click next." and has a dropdown menu open with two options: "Pack, Kimberly (Your Advisor)" (highlighted in blue) and "O'Donnell, Amy". Below the dropdowns are "Back" and "Next" buttons.

Step 7: Select the date, select the time, and then select “Next”:

The screenshot shows a calendar grid for the dates from September 21 to September 25. The grid has columns for each day and rows for "Morning" and "Afternoon". The "Morning" slot for Monday, Sep 24, is highlighted in blue and labeled "Morning 4 Available". The "Morning" slot for Tuesday, Sep 25, is also highlighted in blue and labeled "Morning 1 Available". All other slots are labeled "N/A". Below the calendar is a yellow banner with the text "Drop In hours vary by site. Please click on the link for more information." and a "View Drop-in Times" link. At the bottom are "Back" and "Next" buttons.

Step 8: Put in comments describing what you need to discuss and confirm the appointment!

The screenshot shows the final confirmation step of the appointment scheduling process. It includes a summary of the appointment details: "Why: CS Freshmen/Sophomore Advising", "Where: Computer Science Advising / Math Lower Division Advising", and "Additional Details: My office is located in the Love Building in Room 203-B." Below this is a checkbox labeled "Send Me an Email" which is checked. There is a text input field for "Comments for your staff...". A red arrow points to the "Confirm Appointment" button at the bottom right. "Back" and "Next" buttons are also visible.