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To: Computer Science Faculty  
From: David Whalley, Professor, Computer Science Department  
Re: Minutes of November 14, 2007 Department Meeting  
Date: November 16, 2007

- (1) **Called to Order:** Meeting was opened by the Chair, Dr. David Whalley, at 11:15am, November 14, 2007 in room 151 Love.
- (2) **Members Present:** The following members were present for the meeting: Sudhir Aggarwal, Professor; Ted Baker, Professor; Ken Baldauf, Associate in CS; Zhenhai Duan, Assistant Professor; Ann Ford Tyson, Associate in CS; Piyush Kumar, Assistant Professor; Randolph Langley, Associate in CS; Feifei Li, Assistant Professor; Xiuwen Liu, Associate Professor; Daniel Schwartz, Associate Professor; Andy Wang, Assistant Professor; David Whalley, Professor and Chair; Alec Yasinsac, Associate Professor; Xin Yuan, Associate Professor; Zhenghao Zhang, Assistant Professor.

Ann Ford Tyson gave a presentation on how the Dean of the Faculties suggests faculty to deal with FSU honor code violations.

Ted Baker described the results of the ABET accreditation visit. While we are still accredited and not technically on probation in ABET terminology, we have to address their concerns or jeopardize our accreditation. The main concerns that the ABET accreditation team had with our UG degree program and how it was proposed at the meeting that they be resolved are summarized as follows.

- (1) *Not enough teaching of ethics and social impact of computing.*

It was proposed that we make sure there is material on this taught in *COP4710 Theory and Structure of Databases* and in the new *CEN4xxx Software Engineering I* and *CEN4xxx Software Engineering II* courses. It was also proposed that the faculty and adjuncts teaching databases (Li and Schwartz) and software engineering (Gaitros and Arnold) meet with Ted Baker and David Whalley to formulate a plan as to what issues would be taught in each course and how they would be assessed.

- (2) *The use of the phrase Software Engineering as a major in Computer Science violates ABET policy since we are not accredited in Software Engineering.*

It was proposed that change the wording of the bulletin and on our web pages to state that our use of the word *major* often indicates a track or option in universities in other states. We hope by making this change that we can satisfy ABET.

- (3) *Computational Biology and Computer Criminology degree programs are inappropriately advertised in the bulletin and the department web pages.*

The bulletin and department web pages give the impression that these two new degree programs are accredited. It was proposed that we explicitly state that the Computer Science degree program is accredited in both the bulletin and our web pages so there is no confusion.

- (4) *Need assessment for each course objective and need to provide evidence that we performed the proper assessments over the next two years.*

We currently identify capstone activities and have assessments for them. It was proposed that we attempt to discover what is really required for assessment so that we don't require faculty to do unnecessary work. After discovering what is required, the faculty will provide the assessments over the next two years. The faculty can then make a decision if future accreditation is worth the effort of performing these assessments.